









## Applications for variations to training arrangements



### During GPEP year 1

- a Approval of a change to the training arrangements must be sought in writing from the College
- b Applications may be made at any time during the training year. Applications must be made in writing to the College by the registrar. Verbal notice will not be accepted as a registrar's intention
- c Where applications for parental leave impact on the registrar's ability to complete their formative activities and clinical time requirements then the registrar will need to defer their training and re-enter the programme with the following year's intake. The College will treat each request for parental leave on a case by case basis
- d Written and Clinical examinations may not be undertaken while a registrar is on deferral unless the registrar has
  - i completed all formative activities and
  - ii attended at least 2 out of 3 seminars



### Approved deferral of training will be for a 12 month period subject to the following conditions

- a Where a registrar has been accepted into the programme and is granted a deferral that exceeds 12 months then the registrar must reapply to join the programme once the deferral period is completed i.e. it is not automatic
- b Deferral requests submitted after acceptance into the programme but prior to its start may be granted. Refer to A GPEP P P
- c Where the registrar has started training and the deferral starts between the first and second attachment then the 12 months will begin at the start of the first attachment in the following year



### Implications of deferral


- a The deferred registrar must inform the MCNZ that they have gone on deferral and provide them with all required information
- b Apart from the situations noted below, any clinical time worked whilst on deferral will not count towards the registrar's clinical time requirements upon return to the programme
- c Upon return to GPEP the College will review the clinical experience placement the deferred registrar held immediately prior to deferral. This is to establish that the type of placement the registrar will be returning to meets the GPEP clinical experience requirements i.e. high needs and/or rural placements


## GPEP year 2 and 3 requirements

For GPEP year 2 and 3 registrars


- a Enrolment in GPEP year 2 and 3 may be put on hold whenever a registrar chooses however the registrar must notify the College in advance by completing the 'On Hold' application form. Verbal notice will not be accepted as a registrar's intention
- b Application to put training on hold may be made multiple times but the total period on hold must not exceed a maximum of three years cumulative
- c Due dates are extended by the amount of time on hold but the overall time limit for the completion of training requirements will not be extended
- d Any clinical time worked whilst on hold will not count towards their clinical time requirements when the registrar returns to the programme
- e Registrars may not be able to participate in formative activities on the programme whilst on hold
- f If the registrar is on hold for a period of longer than a year cumulative, on return to the programme the registrar will be required to transfer to the GPEP programme regulations applicable at the time of re-entry
- g A registrar must notify the College when they are returning to GPEP by completing the 'On Hold' application form. The registrar must meet the year 2 and 3 clinical experience requirements of the Fellowship Pathway Regulations i.e. in a College approved training location and a minimum of four tenths FTE clinical time a week to be approved by the College as active in the programme


## Maximum period between training programmes

 A registrar who has completed GPEP year 1 must commence GPEP year 2 and 3 within three years of completing of GPEP year 1

 If the period between the completion of GPEP year 1 and commencement of GPEP year 2 and 3 is longer than three years the registrar will no longer be eligible to automatically re-enter GPEP. The registrar will need to restart GPEP from the beginning

## Withdrawal and re-entry

 An registrar who has withdrawn from the programme and wants to re-enter into the programme at a later date is required to apply for re-entry by submitting an application form. All applications will be treated on a case by case basis and there is no guarantee that the registrar will be readmitted or that the registrar will be able to continue their training at the same stage the registrar left off

 Should the registrar be re-admitted to the programme the registrar may apply for recognition of prior learning in accordance with the Recognition of Prior Learning Policy COA 1.2. This will take into account any training previously completed in GPEP and any subsequent formal training that has been completed

