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- 1.1 Policy reference: CO-A-001-02
- 1.2 Category: Academic – Admission
- 1.3 Approval date: September 2023
- 1.4 Approved by: Chief Executive
- 1.5 Effective date: January 2024
- 1.6 Review/revision date: December 2024
- 1.7 Unit responsible: Learning team

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This policy ensures that The Royal New Zealand College of General Practitioners (the College) accredits training sites as teaching practices that will provide a high-quality learning environment for GP registrars, and skilled and qualified staff who teach registrars participating in the General Practice Education Programme (GPEP or the programme).

3.3

Non-general practice RHM registrar training sites.

All definitions are available in the College's *Academic Regulatory Framework for Quality Assurance*.

- 5.1 All practices training registrars must hold current College Foundation Standard certification and have a College-approved teacher. Practices are required to attain Cornerstone Bronze Tier accreditation or demonstrate that they are actively participating towards gaining accreditation.
- 5.2 The assessment process for practices and the training of assessors will be undertaken in a culturally safe way for all parties.
- 5.3 The accreditation will be valid for three years, after which the practice will be required to undertake a reaccreditation exercise if it is to retain teaching accreditation.
- 5.4 Practices teaching GPEP year 1 registrars must provide a minimum of 1.5 hours dedicated teaching each week by a suitably trained teacher.
- 5.5 Practices training GPEP year 1 registrars and GPEP years 2 and 3 registrars who have not yet passed their written and clinical examinations must have a College Fellow on site to provide professional supervision of the registrar.

- > Academic Regulatory Framework for Quality Assurance
- > Admission to GPEP and Placement Policy (CO-A-001-01)
- > Cornerstone Teaching Module
- > Appeals Policy (CO-A-002-06)

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This policy will be available via the College intranet and website.